

Santa Clara County Regional Science Olympiad

EVENT SUPERVISOR RESPONSIBILITIES

The Regional Science Olympiad (RSO) event is open to all students in Santa Clara County, in both public and private schools, in grades 6 – 9 (Division B) and in grades 9 – 12 (Division C). Each school may enter up to three teams of up to 15 students on each team. In each division there are 23 competitive tests that are well-balanced among the various sciences disciplines of biology, earth science, chemistry, physics, and technology.

Teams begin using the **Science Olympiad Rule Book** early in the school year to prepare for the one-day competition scheduled as follows:

Saturday, March 17, 2018 – San Jose City College
Registration: 7 – 8:30 AM, Competition: 8:30 AM – 3:20 PM
Awards Ceremony: Starts Approximately at 4:15 PM

Each of the 46 events (23 in each division) must have an Event Supervisor with knowledge about the science discipline in which they are volunteering to supervise. In addition, an Event Supervisor might want or need assistants to help on event day. Assistants do not need to have experience.

Review the **event day schedule** for event times on competition day and review the **Event Logistics Chart** for details on suggested supplies and setup for the event. Each event is scheduled in two time slots (see event day schedule) with half the teams testing in each time slot and **CANNOT be changed** (teams will be disqualified). There are 32 Division B teams and 30 Division C teams with up to two (in some cases three) participants allowed to take one test in each event.

Event Supervisor Responsibilities

- Review the 2018 list of available events – See **Event Descriptions** sheet
- Narrow your choice of event in which to supervise and review the rules specific to the events before choosing – See Rules (1 – 2 page detailed descriptions used by teams to prepare for each event)
- At least two weeks prior to event day do the following:
 1. Review rules and Event Logistics Chart for your event in detail. Remember, participants have been using these rules to prepare for competition
 2. Write the test using the rules for the event. Additional resources are available on the National Science Olympiad website at www.soinc.org click “Event Info” then “2018 Events” for each division. Check the website for rule clarifications/Q & A for your event.
 3. Secure all needed supplies for the event. In most cases expenses for supplies can be reimbursed by the Tournament Coordinator with approval.
- On event day do the following:
 1. Register for your event at the volunteer registration table (location TBD)
 2. Along with Event Assistants set up for your event well in advance of start time at the location indicated on the event schedule
 3. Administer the test to all participants in each of the two time slots
 4. After time is up collect and score all tests (scanner sheets provided in registration packet)
 5. Return classroom back to the way in which it was found and deliver the scored tests to the scoring room (location TBD) within 60 – 90 minutes of your event’s end time

A breakfast snack and lunch are provided for all volunteers. If you have questions please feel free to contact the Regional Director/Event Coordinator, Barbara Little, at santaclaraso@outlook.com. Information is also available on the following website: www.santaclarascioly.com.

Thank you!